**CRFPD Regular Business Meeting Agenda**

**August 28, 2024, 6:00 p.m. Locke Station**

**Board Members:** Bob Conder (planned absence), Alex Polikoff, Tony O’Donahue, Heidi Hagler, John Taylor

**CFD** – Chief Ben Janes

**Agenda**

1. Call to order Chair

2. Introductions & public comments

3. Late agenda items

4. Approve July 31, 2024 Minutes Secretary

5. Treasurer’s Report Treasurer

a. Reconciliation Report

b. Monthly Report

6. Fire Chief’s report Chief

a. Incident reports

b. Emergency Manager’s report

c. Locke Fire Station - Lt’s report

d. CFD's Report on District owned apparatus and condition (Tabled for Lt. Rose’s assessment)

e. Backfill for current Lt. position (Tabled until there are updates)

f. Status of apparatus orders and retro fits; timing and cost of next Type 3

g. Repairs to #163 brush truck

7. Correspondence

a. Meeting notifications

i. Evvnts | Gazettetimes.com,

ii. Emails sent to our distribution list

iii. Posted on CorvallisRFPD.Com

8. New Business

a. Mowing -Alex/Bob

b. Board Policy updates-Heidi

9. Old Business

a. Well/pump -Alex

b. Status of ethernet-Tony

c. Seismic inspection quotes- JT

d. Status of station walkthrough items

i. Mattress/frame replacements-Tony

ii. Window covering replacements-Tony

ii. Grease trap/duct quote-Bob/Heidi

iii. Bathroom exhaust fans quote-Bob/Heidi

iv. Door hinges-Bob/Heidi

v. Chair replacements-Heidi

vi. Landscape options/quotes-Tony

e. Generator repair-Alex

g. SDAO offer: Board Practices Assessment-Heidi

h. Website updates:

i. News & Events- Heidi

ii. Resources & Info, FAQ updates-Heidi

1. Review Board Calendar-August

* - KPB audit-turn over records
* - Watch for Linn County and Benton County tax receipts-calculate contract payment to be audited by KPB
* - Send Board Policies to all Board Members, financial, ethics, dorm entry, etc. as reminders.

10. Other Matters

a. Final thoughts

b. Set time and date of next meeting: Sept 25, 6:00 p.m.

11. Adjourn: Close regular meeting Chair