

Corvallis Rural Fire Protection District Regular Board Meeting

Wednesday, October 30, 2024, 6:00 p.m.

Agenda

**Board Members:** Bob Conder, Alex Polikoff, Tony O’Donahue (planned absence), Heidi Hagler, John Taylor

**CFD – Chief** Ben Janes

**Agenda**

1. Call to order Chair
2. Introductions & public comments
3. Late agenda items
4. Approve September 25, 2024 Minutes Secretary
5. Treasurer’s Report Treasurer
  - a. Reconciliation Report
  - b. Monthly Report
6. Fire Chief’s report Chief
  - a. Incident reports
  - b. Emergency Manager’s report
  - c. Locke Fire Station - Lt’s report
  - d. CFD's Report on District owned apparatus and condition (Tabled for Lt. Rose’s assessment)
  - e. Backfill for current Lt. position (Tabled until there are updates)
  - f. Status of apparatus orders and retrofits; timing and cost of next Type 3 (see email from Chief Janes; Board action requested)
7. Correspondence
  - a. Meeting notifications (informational)
    - i. Evvnts | Gazettetimes.com
    - ii. Emails sent to our distribution list
    - iii. Posted on CorvallisRFPD.Com
8. New Business
  - a. Station 6 plumbing issue-Bob
  - b. Generator/pump lightning suppression-Heidi
  - c. EAB Meeting Jan. 8, 2025-Bob
9. Old Business
  - a. Completed items (informational)
    - i. Fawnee cistern: roof debris nominal, bolt ring epoxied
    - ii. Women’s bathroom lights fixed
    - iii. Panel connections checked (on maintenance schedule)
    - iv. Bay door repaired
    - iv. Chairs ordered, delivery scheduled for 11/4

Corvallis Rural Fire Protection District Regular Board Meeting

Wednesday, October 30, 2024, 6:00 p.m.

Agenda

- b. Well/pump -Alex
  - i. Security
  - ii. Info on testing
- c. Seismic inspection quotes- JT
- d. Status of station walkthrough items
  - i. Grease trap/duct project update-Bob/Heidi
  - ii. Landscape options/quotes-Tony
- f. Website updates:
  - i. News & Events (nothing new until Nov)- Heidi
  - ii. Policies on website-Heidi
  - iii. New RRV info is posted (Bob-informational)
- g. Review Board Calendar-October & November:

**October**

1. CFD Open House@ Locke (discuss spring date in January)
2. 4a's on tax collection due from Benton County and Linn County - prep for budgeting process
3. Send reminder to CFD to winterize the Fawnee Cistern (done)

**November**

1. Resolution to transfer funds to Capital & Equipment Reserve Funds
2. SDAO/SDIS Best Practices deadline - November 13th
3. SDIS Insurance review
4. SDIS - Longevity Credit - Board approval to commit to 2 year period
5. KPB audit - accept/approve/review
6. Pay Oregon Department of Revenue audit fee by December 31st
7. Thank you & gift cards - Intern of the Year

**December**

1. SDAO annual convention reservations
2. Scholarships - prepare and distribute checks
3. Go-Daddy Website renewal

10. Other Matters

- a. Concluding thoughts
- b. Set time and date of next meeting

11. Adjourn: Close regular meeting

Chair