

**CRFPD Regular Business Meeting Agenda  
September 25, 2024, 6:00 p.m. Locke Station**

**Board Members:** Bob Conder, Alex Polikoff, Tony O’Donahue (planned absence), Heidi Hagler, John Taylor  
**CFD – Chief** Ben Janes

**Agenda**

1. Call to order Chair
2. Introductions & public comments\*
3. Late agenda items
4. Approve August 28, 2024 Minutes Secretary
5. Treasurer’s Report Treasurer
  - a. Reconciliation Report
  - b. Monthly Report
6. Fire Chief’s report Chief
  - a. Incident reports
  - b. Emergency Manager’s report
  - c. Locke Fire Station - Lt’s report
  - d. CFD's Report on District owned apparatus and condition (Tabled for Lt. Rose’s assessment)
  - e. Backfill for current Lt. position (Tabled until there are updates)
  - f. Status of apparatus orders and retro fits; timing and cost of next Type 3
7. Correspondence
  - a. Meeting notifications
    - i. Evvnts | Gazettetimes.com,
    - ii. Emails sent to our distribution list
    - iii. Posted on CorvallisRFPD.Com
8. New Business
  - a. Generator/pump lightening suppression?
9. Old Business
  - a. \*Fawnee cistern - Don Barton, past Board Member (include in item 2)
  - b. Well/pump -Alex
    - i. Security
    - ii. Info on testing
  - c. Seismic inspection quotes- JT

- d. Status of station walkthrough items
  - i. Grease trap/duct project update-Bob/Heidi
  - ii. Bathroom exhaust fans COMPLETED-Bob/Heidi
  - iii. Door hinges COMPLETED-Bob/Heidi
  - iv. Chair replacements-Heidi
  - v. Landscape options/quotes-Tony
- e. SDAO offer: Board Practices Assessment-Heidi
- f. Website updates:
  - i. News & Events (nothing new until Oct/Nov)- Heidi
  - ii. Policies on website-Heidi
- g. Review Board Calendar-September & October

**September**

1. Scholarships - prepare and distribute checks
2. Submit Budget LB50's and Budget Resolutions to Benton County & Linn County Clerk's office by the 30<sup>th</sup>
3. Contract field mowing with Cutaway Inc. (completed?)

**October**

1. CFD Open House@ Locke (move on calendar to spring?)
2. 4a's on tax collection due from Benton County and Linn County - prep for budgeting process
3. Send reminder to CFD to winterize the Fawnee Cistern.

**10. Other Matters**

- a. Final thoughts
- b. Set time and date of next meeting: October 30, 6:00 p.m.

**11. Adjourn: Close regular meeting**

**Chair**